



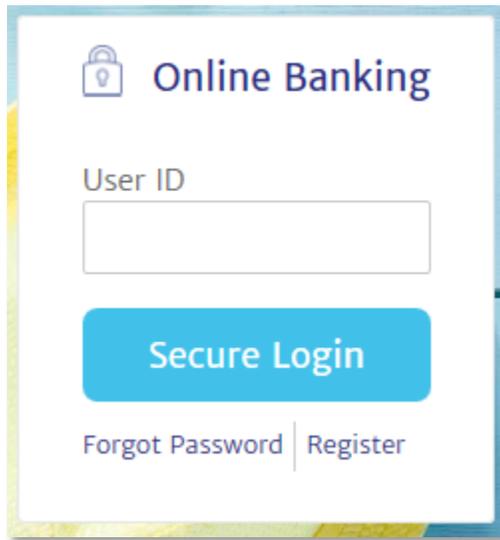
**Business Account
Online Banking User Guide**

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Logging In

Go to www.myconsumers.org and enter your User ID:



Online Banking

User ID

Secure Login

[Forgot Password](#) | [Register](#)

Enter your password:

Password

Please enter your password only after verifying your personal image below.

If this is your first login to our new Online Banking, you must select a new image to establish your account security. The picture shown is a random image for illustration purposes only.



User ID



Password


pink petals

This site may be utilized for authorized purposes only. Unauthorized access or use is not permitted and constitutes a crime punishable by law. Activity on this site is monitored for security purposes.

[Forgot Password](#)

Default Page



Your life. Our commitment.

Welcome, Log Out

 **Remote Assistance**

Need Additional Assistance?
Click here!

[View Accounts](#)
[Transfer Funds](#)
[Pay Bills](#)
[Manage Profile](#)
[Services](#)

[History](#)
[Account Summary](#)
[Budgeting](#)
[Web Connect](#)
[Direct Deposit](#)

[View Accounts](#) » Account Summary

Welcome, ! Last Login 07/10/2017 1:04:44 PM

Deposit Accounts

ID	Account	Balance	Available Balance
x -00	COMM SAVINGS		
x -01	COMMERCIAL CHECKING		
Total			

[Order Checks](#)

Messages (0 new)

Profile Update

You currently have no notification items.

Quick Links [Manage](#)

[eDocuments](#)
[Change Password](#)

Quick Transfer

Amount: \$

Submit

Loans

ID	Account	Balance	Available Balance	Payment Amt	Due Date	eXpress Pay
No accounts to be displayed.						
		\$0.00	\$0.00			

Recent & Pending Transactions [View Account History](#)

Date	Account	Description	Amount
There has been no transaction activity in the past 5 days.			

Scheduled Transactions [Add / Edit Scheduled Transfers](#)

Scheduled Transfers	From	To	Amount
No Scheduled Transfers			

Need Checks?
Click this link to order checks quickly and securely!

Tip:
Use the Quick Transfer option to make transfers without having to navigate to the "Transfer Funds" tab.

* There is no option to add a description in the Quick Transfer section.

Consumers Credit Union [See Our Locations Page](#)
 877.ASK.CCCU (877.275.2228) | Routing Number: 271989950
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Available tabs and their options



History- Will provide your account history for all deposit accounts for 30 Days, 60 Days, 90 Days, 120 Days, etc. You will be able to search by Transaction Description, Check Number or Amount.

Account Summary- Will provide you a summary of all your Deposit Accounts, Loans, Recent & Pending Transactions, and Scheduled Transactions. You will also be able to view your messages and compose new messages to be sent to a Consumers Credit Union representative. Quick Transfers are available in this section as well.

Budgeting- View your account balance history, Savings Goals, Income Statement, Cash Flow, Top Balances and Top Expenses.

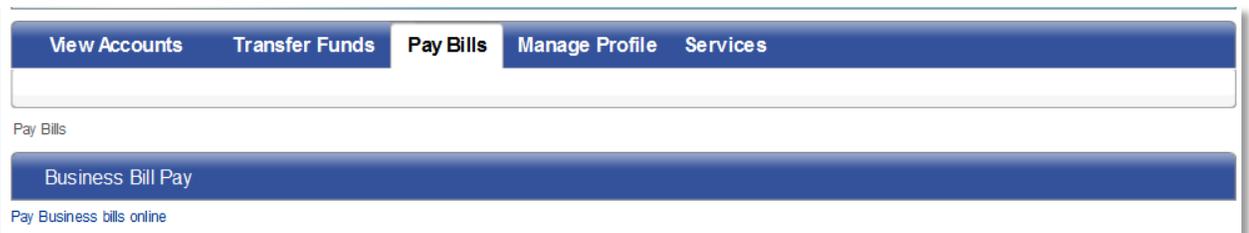
Web Connect- Download account history to Money, Quicken, or QuickBooks.

Direct Deposit- View your account MICR Number for all available deposit accounts as well as the institution's Routing Number.

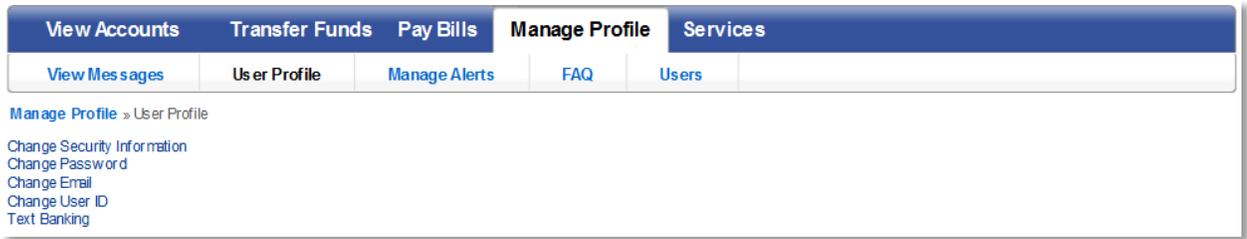


Manage Transfers- Create or edit immediate, future, or recurring transfers. You will also be able to provide a description to transfers in this section.

Transfer Activity- A summary of scheduled transfers and transfer history.



Bill Pay- Pay your Business bills online.



View Messages- View and compose messages to Consumers Credit Union representatives.

User Profile- Change your security information, your password, email address, User ID, and enable Text Banking

Manage Alerts- The alerts service allows you to request and receive messages about your account(s). You may receive Alerts via email, subject to the terms and conditions of your Internet service provider.

FAQ- Member Service Frequently Asked Questions

Users- Add Authorized Users, giving them the ability to access Online Banking with their own Login ID and Password.



eDocuments- access your eStatements and other electronic notices.

Adding An Additional User

Click on “Users” found under the “Manage Profile” tab then click on “Add User”.

The screenshot shows the 'Manage Profile' tab selected in a navigation menu. Below the menu, there are sub-tabs: 'View Messages', 'User Profile', 'Manage Alerts', 'FAQ', and 'Users'. The 'Users' sub-tab is active. Below this, there is a breadcrumb 'Manage Profile » Users' and a header 'Users'. A table with columns 'Name', 'User ID', 'Status', and 'Last Login' is visible but empty. A red arrow points to a green 'Add User' button in the bottom right corner.

Fill out all fields with an “*” including the Birth Date and click “Save”.

The screenshot shows the 'User Details' form. It is divided into several sections:

- Personal Information:** *User ID (text), *Temporary Password (password), *Confirm Password (password), Status (radio buttons for Active, Disabled, Locked), Title (text), *First Name (text), Middle Name (text), *Last Name (text), Suffix (text), Birth Date (calendar icon), Social Security Number (text).
- Contact Information:** *Email Address (text), Home Phone (text with area code), Mobile Phone (text), Work Phone (text with ext. field).
- Home Address:** Address Line 1 (text), Address Line 2 (text), City (text), State (dropdown), ZIP Code (text).

 At the bottom right, there are 'Cancel' and 'Save' buttons. A red arrow points to the 'Save' button.

Select the Entitlements you’d like to give the Additional User then click “Save”.

The screenshot shows the 'Entitlements for' screen. At the top, a yellow message box says: 'The user " " has been added. On this screen, please set the entitlements for the user.' Below this is a table of entitlements:

Entitlement	Limit	<input checked="" type="checkbox"/>
Accounts		<input checked="" type="checkbox"/>
Bill Pay		<input checked="" type="checkbox"/>
Entitlements		<input checked="" type="checkbox"/>
User Administration		<input checked="" type="checkbox"/>
Transfers		<input checked="" type="checkbox"/>

Below the table, there is a section for 'Accounts' with columns for 'View', 'Transfer', and 'Transfer To':

Accounts	View	Transfer	Transfer To
x6798-00 - COMM SAVINGS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
x6798-01 - COMMERCIAL CHECKING	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

At the bottom right, there are 'Cancel' and 'Save' buttons. A red arrow points to the 'Save' button.